

Santa Monica College Academic Senate Adjunct Committee

Meeting Minutes

Date & Time: Friday, November 7, 2025, 12:10-1:10 pm

Location: HSS 261

Chair: Arno Papazyan

Members: Arno Papazyan and Jillian Alexander

Call to Order

I. Public Comments

No public comments.

II. Reports

- a. A. Papazyan reported on the new Title 5 regulation, §54221 “Burden-Free Access to Instructional Materials” adopted by the California Community Colleges, with which SMC is obligated to bring its policies into compliance by Jan 26, 2026. Students must have access to all the required instructional materials (textbooks, software, manuals, supplies, etc.) on day one of the class. Supplies (such as PPEs or other materials required for hands-on or lab activities) that are required after the first day of class must be made available before the date they are required.
- b. J. Alexander reported on the proceedings of the Faculty Association.

III. Action Items

- a. “Resolution Urging Prioritization of Qualified Internal Part-Time Faculty for Full-Time Faculty Positions at Santa Monica College” was discussed. The general sentiment among the attendees was to restore the “Resolved, That meaningful priority should include ensuring an interview for internal part-time applicants who meet the specified preferred qualifications, such that at least a third of the interviewed candidates are from the established part-time pool, if the number of qualified part-time candidates allows;” to the original version “Resolved, That meaningful priority should include ensuring an interview for internal part-time applicants who meet the specified preferred qualifications;”. The resolution was adopted with that change, voted in favor by J. Alexander and A. Papazyan, in line with the expressed sentiment of the participants.

IV. Discussion Items

- a. SMC Academic Senate president Vicenta Arrizon joined the meeting via Zoom and expressed concern about the size of the official committee membership that could attend meetings on-ground and brought up the possibility of the existence of new senate bylaws that might have a higher minimum. President Vicenta Arrizon as well as Jillian Alexander and Keith Kurtz indicated that they would try to find if newer bylaws were passed after 2016 and if so, whether they contained any minimums on the number of official committee members.

V. Adjournment

Meeting was adjourned at 1:17 pm.