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# Institutional Effectiveness Committee Meeting Minutes

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**Date & Time:** March 12, 2025 at 1:15 pm – 2:30 pm

**Location:** Student Services Center 336 (Main Campus)

**Chairs Present:** Kristin Lui-Martinez (Chair) & Hannah Lawler (Vice-Chair)

**Members Present:** Elisa Meyer, Marisol Moreno, Teresita Rodriguez, Kyle Strohmaier

**Interested Parties Present:** Sherri Bradford, Silvana Carrion

## I. Call to Order

The meeting was called to order at 1:17 pm.

## II. Public Comments

None.

## III. Approval of Minutes

Motion to approve: Elisa Meyer

Seconded by: Kyle Strohmaier

Yeses: 5

Nos: 0

Abstentions: 1

## IV. Reports

a. None

## V. Old Business

a. None

## VI. New Business

- a. The committee reviewed SMC's performance on ACCJC student outcome and achievement metrics and provided recommendations to revise institution-set standards (minimum benchmarks) and target (stretch) goals for these metrics.

Action Item: Approve Institution-Set Standards (ISS) and Target Goals for ACCJC Metrics

Motion to approve: Elisa Meyer

Seconded by: Kyle Strohmaier

Yeses: 6  
Nos: 0  
Abstentions: 0

Metric	ISS	Stretch Goals
Course Completion Rate (Credit)	70%	80%
# Certificates of Completion (Credit/Noncredit)	4,242	5,000
# Associate Degrees	3,403	4,000
# Bachelor's Degrees	12	25
# Transfers (non-SCFF)	2,388	3,200
Nursing Pass Rates	89%	100%
Respiratory Therapy Pass Rates*	80%	100%
Cosmetology Pass Rates	83%	100%
Job Placement Rates (Perkins)	67%	75%

## VII. Future Business Items

- a. Review SMC's Performance on 2025-2028 Student Equity Plan Baseline Metrics

## VIII. Announcements

- a. None

## IX. Adjournment

The meeting was adjourned at 2:20 pm.

For all documents, visit [www.smc.edu/iecommittee](http://www.smc.edu/iecommittee)

### Next scheduled meeting:

March 26<sup>th</sup>

1:15 pm – 2:30 pm

SSC 336