



**Joint Academic Senate  
Institutional Effectiveness Committee  
Santa Monica College**

**Minutes**  
May 12, 2021  
Zoom

**Members Present:**

Nate Donahue (Chair), Gail Edinger, Stacey Jones, Hannah Lawler (Vice-Chair), Laura Manson, Elisa Meyer, Teresita Rodriguez

**Interested Party:**

Sherri Bradford, Luis Jauregui, Jamar London, Kristin Lui-Martinez, Scott Silverman

- I. **Call to Order:** The meeting was called to order at 1:17 pm
- II. **Public Comments:** None
- III. **Chair's Report:** At the last DPAC meeting (April 28), a discussion of how action plans will be measured occurred. DPAC suggested this committee make recommendations on how to assess action plans.

**IV. Action Items**

- a. Approval of the minutes for the April 28, 2021 meeting

Motion to approve: Elisa Meyer

Seconded by: Laura Manson

*Passed unanimously.*

**V. Old Business**

- a. **Review of Institution-Set Standards and Target Goals for 2021-2022**

The pandemic and decreased enrollment trends will impact our performance on the metrics for years 2020-2021 and 2021-2022. As a result, the committee discussed maintaining the same goals and institution-set standards for the time being for the following metrics:

- Course success rate
- Number of certificates awarded
- Number of associate degrees awarded
- Number of bachelor's degree awarded
- Number of total transfers
- Job placement rate
- Vision goal completion
- Transferred to a four-years institution (SCFF definition)
- Students in job closely related to field of study

Before the committee views the goals and ISS for the certified respiratory therapy and cosmetology license exam pass rates, Hannah and Nate will have a discussion with the program leaders to identify what support and resources they need from the college to meet the ISS and goals.

For the “degree/transfer students who complete transfer-level math and English” metric, increase goal from 13.7% to 28% (which represents approximately double the previous goal).

**V. Adjournment:** The meeting was adjourned at 2:27 pm.