



**Joint Academic Senate
Institutional Effectiveness Committee**
Santa Monica College

Minutes
September 23, 2020
Zoom

Members Present:

Vicenta Arrizon, Nate Donahue, Gail Edinger, Stacey Jones, Hannah Lawler (Vice-Chair), Laura Manson, Marisol Moreno, Elisa Meyer (Chair)

Interested Party:

Jose Hernandez, Luis Jauregui, Kristin Lui-Martinez, Scott Silverman

I. **Call to Order:** The meeting was called to order at 1:18 pm

II. **Public Comments:** None

III. Chair's Report:

- The committee welcomes new members and interested party members!
- The Chair and Vice Chair are participating in a Program Review and Learning Outcomes Taskforce to improve the program review and outcomes assessment processes. They will keep the committee informed of the activities of the Taskforce.
- The October 14, 2020 meeting of the IE Committee will be cancelled as the Chair and Vice Chair will be hosting a book club for "From Equity Walk to Equity Talk: Expanding Practitioner Knowledge for Racial Justice in Higher Education" with special guest Dr. Estela Bensimon during the committee meeting time.

IV. Action Items

- a. Approval of the minutes for the May 27, 2020 meeting

Motion to approve: Vicenta Arrizon

Seconded by: Nate Donahue

The motion was passed unanimously (6 yays).

V. New Business

- a. **Introduction of committee and interested party members**

The committee welcomes new and returning members and interested party members!

- b. **Community Agreements**

The committee reviewed the community agreements from last year and made revisions in order to reflect the needs and expectations of this year's members.

- c. **Committee Scope and Functions**

The committee discussed its scope and functions (adopted last year) and brainstormed revisions necessary to reflect the current priorities of the college, including a more explicit statement about

supporting the racial equity work of the college. Committee members are encouraged to provide their input and feedback in the working document in the Teams folder.

d. **Review of Committee Calendar of Activities**

The committee reviewed the timeline of activities for 2020-2021. The order of activities was revised to respond to the change in timeline of the master planning activities of DPAC (District Planning Advisory Council).

e. **Review of Equity Goals**

Discussion of this agenda item will continue during the next meeting.

V. Adjournment: The meeting was adjourned at 2:48 pm.