SANTA MONICA COLLEGE
ACADEMIC
SENATE

Joint Academic Senate
Institutional Effectiveness Committee
Santa Monica College

Minutes
November 14, 2018

Members Present:
Nate Donahue, Gail Edinger, Lesley Kawaguchi, Hannah Lawler (Vice-Chair), Erica LeBlanc, Laura Manson, Elisa Meyer (Chair), Teresita Rodriguez

Interested Party Members Present:
Brenda Benson, Dione Carter, Wendi DeMorst, Laurie Guglielmo, Delores Raveling

I. **Call to Order:** The meeting was called to order at 1:22 pm.

II. **Public Comments:** None

III. **Chair's Report**
The Chair and Vice Chair have formed a task force with the Chairs and Vice Chairs of Program Review Committee and DPAC to review and update the program review process.

IV. **Action Items**
   a. Approval of the minutes for the October 24, 2018 meeting.

Motion to approve:	Nate Donahue
Seconded by:	Lesley Kawaguchi
For: 7	
Against:	0
Abstain:	1 (Teresita Rodriguez)

V. **Old Business**
   a. **Academics Dashboard**
      i. Hannah Lawler presented an initial draft of the Academics Dashboard Framework. The committee reviewed the framework and provided feedback.
      ii. The committee, in consultation with DPAC and SEAP, will set up a process and framework to determine and monitor metric goals, including alignment with Vision for Success Goals. Teresita Rodriguez will put this item on the agenda for discussion at the December 3 SEAP and December 12 DPAC meetings.
   b. **Student Success Dashboard**

   The committee heard feedback from stakeholders (counseling and academic support) on metrics that would be relevant and meaningful to include in the Student Support Dashboard, including (but not limited to):
   - Percentage of undecided majors who declare a major after one year
   - First-time students who received counseling in their first year (with disaggregation by counseling contact type)
   - Average number of counseling contact for first-time students in their first year
   - Continuing students who received counseling in an academic year (with disaggregation by counseling contact type)
   - Average number of counseling contact for continuing students in an academic year
   - Percentage of students on probation status
   - Percentage of students who received non-required academic support (with disaggregation by type)

VI. **Adjournment:** The meeting was adjourned at 2:38 pm.