



Safety Committee Meeting

October 21, 2026

Minutes

Injury Comparison: 2019 - 2026

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Hours	I/R	TOTAL
2026	0	1	5	2	1	2	4	4	2				1566033	2.01	21
2025	1	4	2	3	2	4	3	4	3	1	2	2	2256122	2.75	32
2024	0	3	3	2	3	0	3	3	2	7	2	2	2287563	2.62	31
2023	2	2	2	6	3	4	1	5	5	3	0	2	2066198	3.39	35
2022	8	4	4	6	2	3	3	2	2	6	3	1	2207303	3.90	44
2021	0	2	3	2	3	1	4	2	1	0	1	0	2144593	1.77	19
2020	3	2	2	0	2	1	0	0	2	3	2	0	2143095	1.466	17
2019	10	1	1	7	3	2	2	2	2	6	3	1	2432981	3.288	40

Hours from: LA County Education Partners; Data compared to NAICS 6113 Colleges 1.6

$I/R = (\text{Number of Injuries} \times 200,000) / \text{Number of Employee labor hours worked}$

The 200,000 figure represents the number of hours 100 employees working 40 hours per week, 50 weeks per year would work, and provides the standard base for calculating the incidence rate for an entire year.

1. Injury #s and Injury Rate Comparison through September: Discussed the trends for the injury rates, in general are moving in a downward direction at this point of the year. Although 2024 would have been low in total, but October yielded high numbers.

Year	# of Injuries	Injury Rate
2026	21	2.01
2025	29	2.34
2024	19	1.69
2023	30	2.70
2022	34	3.08

2. Performed complete evaluation of all IT confined spaces. Update on implementing a confined space program for IT.



3. Working on an indoor heat protocol: Discussed the DRAFT protocol for responding to indoor heat and that it is a team made up of Risk Management, M&O, Academic Affairs, and Special Events.
4. Working with Life Science on the DRAFT fieldtrip safety plan template
5. Purchased all the PPE required for Grounds to work safely at MSB; Purchased vests for the CSOs
6. Manifest signing training completed
7. Upcoming training: LOTO November 18th and 19th; Setting up Forklift, Scissor lift, and Boom lift training for Grounds
8. Police Report: Not present
9. Legal Report: No report
10. Facilities Report: M&O, Risk Management, and Police are creating a document on rain intrusion emergency preparedness for staff to follow in preparation for El Nino coming this winter.
11. IT Report: Not present
12. Jenn brought up that the sign to the basement in the science building is good to have, but staff will need access to the basement if the elevator is set to not will not go to the basement for the public or students. According to M&O, staff will be provided keys for access to the basement.
 - a. She also discussed issues with the great shakeout that there seemed to be communication issues. Legal counsel explained that the police are aware of the communication issues that arose and are working with IT to resolve these issues.
13. Next meeting: November 18, 2026
14. Adjourn