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| **Project Charter:** | **e-Procurement Team** |
| **Vision:** | The three systems (CSU-CCC-UC) seek to combine their size, resources, and talents in order to develop and implement a strategy of collaborative and coordinated purchasing that will redefine the marketplace and measurably lower costs.   * Identify current and immediate opportunities for joint purchasing; * Assess constraints and opportunities impacting cooperative procurement; * Find a means for assessing and sharing information to coordinate purchasing. |
| **Mission:** | Identify e-procurement catalog installations that could be shared. |
| **Mission Objectives:** | * By April 30, 2015, identify and determine feasibility of leveraging e-Procurement systems. |
| **Values and Principles:** | * Consider the greater good. * Ask what if? How come? * Demonstrate good stewardship. * Act as one, speak as one. |
| **Visibility:** | Maintain detailed notes for each meeting/conference call that will enable others to follow the group’s progression. Utilize a shared working environment, such as SharePoint or Google Groups, to maintain meeting notes and documents for accuracy and visibility. |
| **Committed Resources:** | * Two in-person meetings per year * Two phone check-ins per month |
| **Participants:** | Leadership:  John Guion ([jguion@csus.edu](mailto:jguion@csus.edu)) – CSU Sacramento  Cynthia Moore ([Moore\_Cynthia@smc.edu](mailto:Moore_Cynthia@smc.edu)) – Santa Monica College  Project Team:  Melody Kojima ([mkojima@calstate.edu](mailto:mkojima@calstate.edu)) – CSU Chancellor’s Office  Joe Andreu ([jandreu@finance.ucla.edu](mailto:jandreu@finance.ucla.edu)) – UC Los Angeles  Kathleen Prunty ([kaprunty@csupomona.edu](mailto:kaprunty@csupomona.edu)) – CSU Pomona  Ty Haubrich ([thaubrich@finance.ucla.edu](mailto:thaubrich@finance.ucla.edu)) – UC Los Angeles  Erin Riley ([erin.riley@ucop.edu](mailto:erin.riley@ucop.edu)) – UC Office of the President  Michael Pruitt ([mpruitt@fullerton.edu](mailto:mpruitt@fullerton.edu)) – CSU Fullerton  Project Management Support/Admin:  Michael P. Redmond ([mredmond@calstate.edu](mailto:mredmond@calstate.edu)) – CSU Chancellor’s Office  Eric Andersson ([eandersson@calstate.edu](mailto:eandersson@calstate.edu)) – CSU Chancellor’s Office |