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| **Project Charter:** | **e-Procurement Team** |
| **Vision:** | The three systems (CSU-CCC-UC) seek to combine their size, resources, and talents in order to develop and implement a strategy of collaborative and coordinated purchasing that will redefine the marketplace and measurably lower costs. * Identify current and immediate opportunities for joint purchasing;
* Assess constraints and opportunities impacting cooperative procurement;
* Find a means for assessing and sharing information to coordinate purchasing.
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| **Mission:** | Identify e-procurement catalog installations that could be shared. |
| **Mission Objectives:** | * By April 30, 2015, identify and determine feasibility of leveraging e-Procurement systems.
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| **Values and Principles:** | * Consider the greater good.
* Ask what if? How come?
* Demonstrate good stewardship.
* Act as one, speak as one.
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| **Visibility:**  | Maintain detailed notes for each meeting/conference call that will enable others to follow the group’s progression. Utilize a shared working environment, such as SharePoint or Google Groups, to maintain meeting notes and documents for accuracy and visibility. |
| **Committed Resources:** | * Two in-person meetings per year
* Two phone check-ins per month
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| **Participants:** | Leadership:John Guion (jguion@csus.edu) – CSU SacramentoCynthia Moore (Moore\_Cynthia@smc.edu) – Santa Monica CollegeProject Team:Melody Kojima (mkojima@calstate.edu) – CSU Chancellor’s OfficeJoe Andreu (jandreu@finance.ucla.edu) – UC Los AngelesKathleen Prunty (kaprunty@csupomona.edu) – CSU PomonaTy Haubrich (thaubrich@finance.ucla.edu) – UC Los AngelesErin Riley (erin.riley@ucop.edu) – UC Office of the PresidentMichael Pruitt (mpruitt@fullerton.edu) – CSU FullertonProject Management Support/Admin:Michael P. Redmond (mredmond@calstate.edu) – CSU Chancellor’s Office Eric Andersson (eandersson@calstate.edu) – CSU Chancellor’s Office |