

## Santa Monica College Combined myTime Payroll Schedule

### Temporary - Including Non-Merit (Hourly Classified) and Students July – December 2019

Payroll Periods	Submission & Approval in myTime	Original Daily Worked report to Payroll	Checks Mailed
7/01 - 7/15	7/15	7/16	7/25
7/16 - 7/31	7/31	8/01	8/09
8/01 - 8/15	8/15	8/16	8/23
8/16 - 8/31	8/29	8/30	9/10
9/01 - 9/15	9/13	9/16	9/25
9/16 - 9/30	9/30	10/01	10/10
10/01 - 10/15	10/15	10/16	10/25
10/16 - 10/31	10/31	11/01	11/08
11/01 - 11/15	11/15	11/18	11/25*
11/16 - 11/30	11/26	11/27	12/10
12/01 - 12/15	12/13	12/16	12/20*
12/16 - 12/31	12/20	12/23	1/10/20

\*Issue Date Subject to Change

If you have any questions, contact the Payroll Department at (310) 434-4327.