

## Adjunct Hourly and Overload Instructor Payroll Schedule 2023 – 24

### Fall 2023

Pay Period	# of Pay Weeks	Department Absence Lists Due Date	Release/Pay Date
8/28 – 9/23	4 Weeks	9/15 at 12 p.m.	9/29/23
9/24 – 10/21	4 Weeks	10/16 at 12 p.m.	10/31/23
10/22 – 11/18	5 Weeks	11/16 at 12 p.m.	11/30/23*
11/19 – 12/19	5 Weeks (A)(B)	12/15 at 12 p.m.	12/28/23*

### Winter 2024

Pay Period	# of Pay Weeks	Department Absence Lists Due Date	Release/Pay Date
1/2 – 1/13	2 Weeks	1/16 at 12 p.m.	1/31/24
1/14 – 2/08	4 Weeks	2/15 at 12 p.m.	2/29/24

### Spring 2024

Pay Period	# of Pay Weeks	Department Absence Lists Due Date	Release/Pay Date
2/12 – 3/09	4 Weeks	3/15 at 12 p.m.	3/29/24
3/10 – 4/06	4 Weeks	4/15 at 12 p.m.	4/30/24
4/07 – 5/11	5 Weeks	5/15 at 12 p.m.	5/31/24
5/12 – 6/11	5 Weeks (A)(B)	6/14 at 12 p.m.	6/28/24

(A) Emeritus: 4 Weeks

(B) Cosmetology, Nursing and ESL: Check with department chair for weeks paid.

\*\* Date Subject to Change