

Adjunct Hourly and Overload Instructor Payroll Schedule 2019 – 20

Fall 2019

Pay Period	# of Pay Weeks	Department Absence Lists Due Date	Release/Pay Date
8/26 – 9/21	4 Weeks	9/20 at 12 p.m.	9/30/19
9/22 – 10/19	4 Weeks	10/18 at 12 p.m.	10/31/19
10/20 – 11/16	5 Weeks	11/15 at 12 p.m.	11/26/19*
11/17 – 12/17	5 Weeks (A)(B)	12/17 at 12 p.m.	12/27/2019*

Winter 2020

Pay Period	# of Pay Weeks	Department Absence Lists Due Date	Release/Pay Date
1/6 – 1/18	2 Weeks	1/17 at 12 p.m.	1/31/20
1/19 – 2/13	4 Weeks	2/13 at 12 p.m.	2/28/20

Spring 2020

Pay Period	# of Pay Weeks	Department Absence Lists Due Date	Release/Pay Date
2/18 – 3/14	4 Weeks	3/13 at 12 p.m.	3/31/20
3/15 – 4/11	4 Weeks	4/10 at 12 p.m.	4/30/20
4/12 – 5/16	5 Weeks	5/15 at 12 p.m.	5/29/20
5/17 – 6/16	5 Weeks (A)(B)	6/16 at 12 p.m.	6/30/20

(A) Emeritus: 4 Weeks

(B) Cosmetology, Nursing and ESL: Check with department chair for weeks paid.

** Date Subject to Change