

Welcome to the Professional Ethics & Responsibilities Committee.

Scope & Functions

Scope

The Committee publicizes and supports the Statement on Professional Ethics, developing policies that encourage adherence to the Statement. The Committee shall include faculty members broadly representing the diversity of the campus community.

Functions

- A. Recommends a Code of Ethics and publicizes it to the campus community, and promotes understanding of and adherence to such Code of Ethics and policies as may be adopted by the Senate.
- B. Recommends policies related to academic freedom and other rights and responsibilities of faculty.
- C. Develops, recommends, and makes available a list of appropriate referrals to assist members of the College community regarding any complaints or alleged violation of Senate policies such as those on academic freedom, responsibility or ethics.
- D. Supports and advises faculty as needed regarding ethical issues brought to its attention.
- E. Performs, at the direction of the Executive Committee or the Academic Senate President, any other duties as assigned relating to Senate or professional ethical matters.

Committee

Membership: Faculty

Chair, Brian Rajski

Members

- Valerie Narey
- Lula Livanis
- Ian Colmer

Meetings

Time: One Tuesday a month, 12:45-2:05

Location: Senate Office HSS 216









Dates

- TBA

Agendas & Minutes

2020-21

Date	Documents
March 23, 2021	03/23/2021 Agenda 03/23/2021 Minutes
April 20, 2021	04/20/2021 Agenda 04/20/2021 Minutes
June 1, 2021	06/01/2021 Agenda
September 30, 2021	09/30/2021 Agenda 09/30/2021 Minutes
November 4, 2021	11/04/2021 Agenda
December 2, 2021	12/02/2021 Agenda

Date	Documents
November 7, 2013	 11/7/2013 Agenda  11/7/2013 Minutes
March 20, 2014	 3/20/2014 Agenda  3/20/2014 Minutes
May 8, 2014	 5/8/2014 Agenda  5/8/2014 Minutes
May 29, 2014	 5/29/2014 Agenda  5/29/2014 Minutes

Model Syllabus

The Professional Ethics & Responsibility Committee is responsible for creating and revising the Academic Senate's Model Syllabus. The Model Syllabus is a tool to help every faculty member create an effective syllabus that includes all official requirements, sets policies that follow academic regulations, and uses student success and equity oriented practices and language.

- [!\[\]\(31b03e46ee8a80a1f1467b8c03bd76e8_img.jpg\) Model Syllabus](#)

Professional Ethics and Responsibilities Committee Newsletters



















One of the functions of the Academic Senate's Professional Ethics and Responsibilities Committee is to promote understanding of and adherence to our Code of Ethics. To this end, we post written materials and send out brief emails to faculty which present a variety of common ethical dilemmas or problems that faculty members may face. Rather than telling people what they must do, we raise these issues in order to stimulate reflection on our own individual conduct and we try to encourage "best practices." Our presumption is that each of us is committed to being an "ethical professor," but that reflection on our practices might reveal opportunities for improvement or help us to better handle such situations when they arise.

SMC Ethics Archive

- [!\[\]\(c6a8736a601a632e2c96605cf66055ed_img.jpg\) SMC Ethics #1 - Turning in Grades on Time](#)
- [!\[\]\(64ef2b19d70b31fbbfce0e0e2aa3d7b4_img.jpg\) SMC Ethics #2 - Grade Inflation and High Standards](#)
- [!\[\]\(9ba1c633ca37327550476fd7d0d00348_img.jpg\) SMC Ethics #3 - Textbook Adoption and Open Education Resources](#)
- [!\[\]\(9123a11efb62a56709757215846100c3_img.jpg\) SMC Ethics #4 - The Necessity of Critical Thinking in the \(A\)Political Classroom](#)
- [!\[\]\(81ed9b526bb4d794d4b41c492b59462a_img.jpg\) SMC Ethics #5 - Students' Personal Lives](#) [!\[\]\(73ff443d232f42a7f7c62fc0b625b197_img.jpg\) SMC Ethics #11 - Academic Freedom and Equity](#)
- [!\[\]\(1875783f027eea357c44cf6b28874dc9_img.jpg\) SMC Ethics #6 - The Participation Grade](#)
- [!\[\]\(8e3c070538b017ee3f9ae5ec34168d7e_img.jpg\) SMC Ethics #7 - What is a Syllabus?](#)
- [!\[\]\(65ccf85a896fb6b80747b2759e07d8eb_img.jpg\) SMC Ethics #8 - Mind the Equity Gap](#)
- [!\[\]\(a5237a020a008d2d5cf7735d226bf122_img.jpg\) SMC Ethics #9 - Walking the Path Together](#)
- [!\[\]\(7eb94c6063e3d1d20ffe05d53e8af840_img.jpg\) SMC Ethics #10 - Online Realities](#)
- [!\[\]\(44ba307df15eee601446fc825a5db580_img.jpg\) SMC Ethics #11 - Academic Freedom and Equity](#)

Ethical Professor Archive

- [!\[\]\(e27c4336460e9e6729a19580c0456728_img.jpg\) Volume 1 - Is Accepting Gifts from Students Ethical?](#)
- [!\[\]\(1a140e8db538fd46d58af9f9540232fd_img.jpg\) Volume 2 - To Drop or Not To Drop?](#)
- [!\[\]\(5a658b86f2c8900a276c586c1f8f9f2f_img.jpg\) Volume 3 - Determining Final Grades & Syllabi](#)
- [!\[\]\(dde796100cc481a63a6f917e6942c754_img.jpg\) Volume 4 - Timely Submissions](#)

-  Volume 5 - Syllabus Content
-  Volume 6 - Unconscious Prejudice
-  Volume 7 - Avoiding Grade Appeals
-  Volume 8 - Academic Dishonesty & SMC Honor Code
-  Volume 9 - Plagiarism/Cheating
-  Volume 10 - Selling Unsolicited Textbooks
-  Volume 11 - Posting Grades and Student Privacy
-  Volume 12 - Student/Professor Relations
-  Volume 13 - High Fidelity
-  Volume 14 - SLO's and the Syllabus
-  Volume 15 - Plagiarism in a Mash-up Culture
- Volume 16 - Academic Honesty: To Report or Not To Report
- Volume 17 - Balancing Fairness and Freedom
- Volume 18 - Promoting Academic Honesty--and Discouraging Dishonesty
- Volume 19 - Negotiating Ethical Dilemmas
-  Volume 20 - Sensitivity to Student Perceptions in Political Discussions
-  Volume 21 - New Issues In Course Management
-  Volume 22 - Security
-  Volume 23 - The Boundaries of (Im-)Propriety: Is It Ethical To Receive Personal Gifts From Students?
-  Volume 24 - Burnout
-  Volume 25 - Letters of Recommendation
-  Volume 26 - Workplace Civility & the Campus Climate