

Proposed Structural Changes to the Program Review Process

PROGRAM REVIEW/SLO TASKFORCE

- ▶ Stephanie Amerian, Chair, Program Review Committee
- ▶ Jason Beardsley, Vice Chair, Curriculum Committee
- ▶ Dione Carter, Vice Chair, Program Review Committee
- ▶ Sheila Cordova, Faculty, Design Technology
- ▶ Guido Davis Del Piccolo, Faculty Leader, Redesign
- ▶ Nate Donahue, President, Academic Senate
- ▶ Mitch Heskell, Education Enterprise (Operational/Administrative Unit)
- ▶ Hannah Lawler, Vice Chair, Institutional Effectiveness Committee
- ▶ Jamar London, Vice President, Academic Senate
- ▶ Elisa Meyer, Past Chair, Institutional Effectiveness Committee; Chair of Department Chairs
- ▶ Dana Nasser, Chair, Curriculum Committee
- ▶ Sal Veas, Past Chair, Department Chairs

Rationale and Background for Proposed Changes

- ▶ The regular review and refinement of the program review process is part of the accreditation guidelines and standards
- ▶ Results from a survey administered to program leaders, managers, and department chairs in November 2020 (N = 48) reveal that...
 - ▶ Current six-year process is cumbersome and doesn't promote robust and meaningful program evaluation, planning, and improvement
 - ▶ Doesn't relate or align with the college's resource allocation processes
 - ▶ The template is too long; contains redundant, repetitive questions
 - ▶ One template isn't "one-size-fits-all"
 - ▶ Programs need more support (training, guidance, etc.) in the program review process

Separate Program Review Processes for Instructional/Student Support Programs and Operational/Administrative Units

- ▶ As it is part of the Academic Senate 10+1 (Title 5 § 53200), the Program Review Committee still has oversight over the program review processes
- ▶ Defining "programs" differently than before
 - ▶ Academic Senate Program Review Committee proposes limiting definition of "programs" to instructional and student support service programs
 - ▶ Received input from area VPs to identify specific programs
- ▶ Separate, to-be-formed group will review reports of operational and other administrative units ("unit review process")
- ▶ Propose that three programs will have report reviewed by both bodies (Campus Police, HR, IR)

Revise Review Period/Cycle and Due Dates

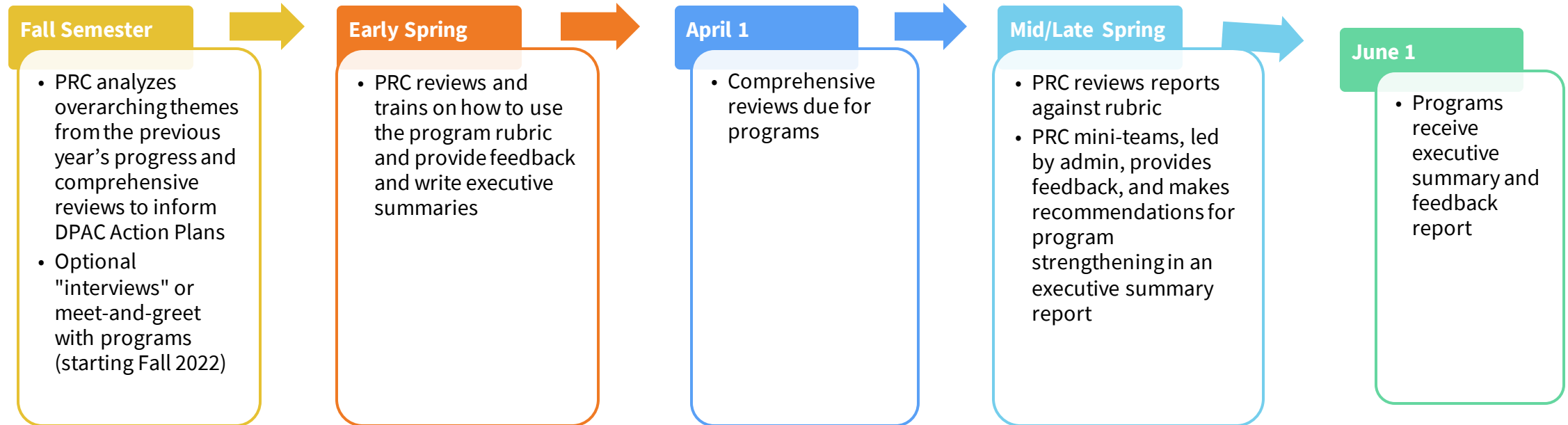
- ▶ Annual → 2-year (“progress report”)
- ▶ Six-year → 4-year (“comprehensive report”)
- ▶ Common due date for all progress and comprehensive reports: April 1
 - ▶ Starting 2021-2022

Move to New Software

- ▶ Move from CurricUNET to new software, Precision Campus
 - ▶ Annual program review starting 2020-2021
 - ▶ Comprehensive program review starting 2021-2022
 - ▶ Progress program review starting 2021-2022
- ▶ Precision Campus uses single sign on (SSO) which offers seamless login experience
- ▶ Data dashboards and reports are also in Precision Campus; no need to go to an external site to access data for your program

Revised Comprehensive Review Timeline

New program review templates and rubric for 2021 -2022 will be released on 5/31/2021



Proposed Functions of PRC

Current Functions	Proposed Functions
<ul style="list-style-type: none">• Read all six-year program review reports (approx. 12 a year)• Participate in interviews (ask clarifying questions, etc.) with programs who submitted reviews• Participate in committee discussion of recommendations for programs and college to inform the program executive summary reports	<ul style="list-style-type: none">• A mini-team reviews and provides in-depth and timely written feedback and recommendations for a subset of comprehensive program review reports, excluding operational/administrative units (3-4 a year)• Reads executive summaries written by other mini-teams and provides feedback• Participate in committee discussion to identify themes across both progress and comprehensive reviews to inform the DPAC summary report

Some Reorganization, First-Time Program Reviews for Existing Programs

- ▶ Solicited input from VPs
- ▶ Separated out program review reports for some (for example, Upward Bound is reported separately from Young Collegians)
- ▶ Combined smaller reports into a single report for others (for example, Transportation, Auxiliary, Bookstore, Cashier's Office is all reported as Education Enterprise)
- ▶ Two new programs recommended for program review: inter-disciplinary programs and Law Pathways
- ▶ One program review deleted: STEM (program is covered under multi-disciplinary)

Coming Soon: New Program Review Questions & Rubric

- ▶ The program review questions will be revised to reduce redundancy, elicit succinct responses, promote strategic and meaningful analyses and planning, and align with the college's student-centered, equity-focused, and redesign goals and initiatives
- ▶ Rubric will be a tool used by programs to complete their reviews and guide programs in analyzing and documenting their current and future curricular planning, budget development, and staffing priorities
- ▶ Will solicit input from you regarding recommended revisions to the program review and unit review questions and new rubric