Note: Each date below represents the latest date for which each event should occur. If possible, please try to work ahead of each date.

Spring 2021

- Appointment of faculty and administration Standard Co-Chairs/Steering Committee Leads & Members
- ACCJC Training for Board of Trustees, March 16, 2021
- ACCJC Training for Accreditation Leadership Team and DPAC members, April 23, 2021

Fall 2021

- By September 14th, Accreditation Kickoff Meeting
- By September 30th, Finalize Steering Committee members
- By October 12th, ALO and Accreditation Co-Chairs check-in with the Standard Co-Chairs
- By October 15th, Standard Co-Chairs meet with their standard groups to interpret the standards
- By October 22nd, ALO to host first Steering Committee meeting
- By October 31st, Standard Co-Chairs and Substandard Co-Leads determine what evidence is needed
- By October 31st, Finalize ISER Standard and Substandard Co-Leads
- On November 9th, Co-Editors present their guidelines to the Accreditation Leadership Team
- By December, Standard Committees conduct interviews, assemble key evidence
  - By December 8th, Substandard Co-Leads begin to organize evidence and submit to Standard Co-Chairs
    - If evidence does not exist, then suggest new ways to either prove the standard or ways to improve
  - On December 14th, Standard Co-Chairs meet with the ALO and Accreditation Co-Chairs to review evidence thus far

Winter 2022

- By Feb 1st, Substandard Co-Leads submit evidence to Standard Co-Chairs
- By Feb 21st, Standard Co-Chairs submit initial rough draft of their standard ISER report to the Co-Editors

Spring 2022

- By March 14th, Co-Editors submit edits/feedback to Standard Co-Chairs

- By March 31st, Standard Co-Chairs submit revised draft of their standard ISER to the Co-Editors
- By May 20th, Editors submit *Standards 1-3* of **ISER draft to Steering Committee** for review
  - May 27th, *Standard 4* submitted to Steering Committee
- By June 8th Steering Committee completes review of drafts, provides feedback
  - Editors and Co-Chairs collaborate on feedback
- June 13th JDMG meet to discuss the major feedback areas
- By June 14th, Steering Committee discussion of edits, introduction, and QFE
- (Editors and co-chairs collaborate on feedback in order from co-chairs to submit a final draft. The evidence needs to be put in a folder and labeled correctly)
- June 20th JDMG Discuss possible Kevin (ACCJC) guidance.

Summer 2022
- June 20th-June 30th (July 11th) Co-Chairs need to finish final draft—including evidence files in folder and correctly labeled.
- By July 11th Co-editors finish Bradley/steering committee draft. Dr Jeffery wants it as early as possible, so this might go to her as well.
- By July 18th Draft to VP Bradley
- August 1st Meeting with Dr Jeffery and give her the ISER for her feedback.
- August 9th Feedback from Dr Jeffery (to give us 2 weeks to make edits for BOT version)

Fall 2022
- On August 25th, Fall Opening Day Session on Accreditation presented by the ALO, Accreditation Co-Chairs, Standard Co-Chairs, and Co-Editors
  - What is accreditation?
  - Why is accreditation important?
  - What do I need to know as we prepare for our ACCJC team visit?
- Sept 9th Feedback from Steering Committee, as needed.
- Sept 13th BOT Meeting—receive feedback from BOT, they need it by 8/23.
- In September and October, the ALO, Accreditation Co-Chairs, and Co-Editors provides updates on Accreditation to DPAC, Management Association, Academic Senate, Board of Trustees, CSEA, Faculty Association, Associated Students
- By September 15th, Co-Editors review and finalize ISER, incorporating BOT feedback
- By September 25th, Final Formatting of ISER
- October 11th, Accreditation update to Academic Senate
- October 20th, ISER to be submitted as a BOT agenda item for November
- **November 1st, ISER is approved by the Board of Trustees**
- November 22nd, BOT approved ISER presented to the Academic Senate as an

information item

- December 14th, ISER submitted to ACCJC

Spring 2023

- March 20th, Accreditation Visiting Team Meet & Greet with the SMC Accreditation Leadership Team
- March 21st and March 28th, Accreditation Visiting Team Open Forums with SMC staff, faculty, administrators, students and community members (excluding Superintendent/President, Senior Staff, and Board of Trustees), 3-4pm via Zoom
- March 23rd, Team ISER Review
- In late March/early April, SMC receives Core Inquiries from ACCJC Team
- Early April, Steering Committee and Standard Committees begin to respond to the Core Inquiries

Summer 2023 (Tentative Dates)

- By June 15th, Steering Committee and Standard Committees finalize responses for the Core Inquiries

Fall 2023

- September 25-29th, Focused Site Visit