

**Santa Monica College  
Associated Students  
Summary of the FLVR program  
February 2, 2016**

**UPDATE:**

- FLVR = Free Lunch Voucher, even though it is worth 5 dollars.
- Start date will be the first day of spring semester. We are making flyers to post so people know about the program.
- The **only** distribution center will be the AS office.
- Students are not able to be part of another distribution program if they want to take part in ours .
- We will be giving out **50 vouchers a day** on a first come, first served basis Monday through Friday around lunch time. We are looking at either 10 to 12 or 11 to 1.
- (50 vouchers a day) x (5 days a week) x (16 weeks/semester) = 4000 individual meals to be given out.
- The students will have to fill out an application that describes their current financial and living situations. This will be analyzed to determine who is taking part in the program. There are no other limitations or outside agencies (financial aid) that are being used to determine eligibility.
- The vendors have come up with a food plan that meets the national healthy guidelines.
- The voucher will only be used for food. They will not be able to buy Starbucks coffee with the vouchers.
- This is a pilot program, so over the course of the semester we will be looking at what changes would need to be made to the program in order to best serve the students.

**QUESTIONS:**

- Students must have an SMC ID and active AS membership to participate?
- Students must be enrolled to receive voucher?
- A check out list must be kept by each program.
- \$5.00 voucher with not change (No added or subtracted value?)
- Each Vendor must log the voucher on a list.
- Funding is then reclaimed at Auxiliary services.
- Who will trouble shoot problems



**MARKETING IDEAS:**

- A logo would be nice to identify the project.
- How do we market to students?

Santa Monica College Associated Students					
FLVR Program (Free Lunch Voucher Program)					
Semester/ Term	#Weeks	#Days	#Vouchers per Day	Cost per Voucher	Total Cost
Fall	16	5	50	\$5	\$20,000
Winter	6	4	20	\$5	\$2,400
Spring	16	5	50	\$5	\$20,000
Summer	8	4	20	\$5	\$3,200
<b>TOTAL</b>					<b>\$45,600</b>

Things to Consider	
Distribution	Who, What, When and Where will oversee the distribution of vouchers? Can a student worker be hired in the Associated Student to distribute vouchers? What will be the hours of distribution?
Fraud	How will the issue of fraud, duplication, and selling of vouchers be handled? Student Discipline? Should something be printed on the voucher?
Auxiliary Services	Meet with Mitch Heskell: How are vendors reimbursed at the end of the month? Semester?
Healthy Meal	What can the voucher be used for?
Budget	The District cannot use general funds for this type of project. It's considered a gift of public funds. What are other possible funding sources?
Marketing	How will students be made aware of the program?
Fairness	What guidelines will be implemented to insure that all students have an opportunity to participate in this program?
Guidelines	What are the procedures for distribution? First come, first served? No more than 2 vouchers per week? Are non- AS members eligible for the program?
Population	Based on Financial Aid data, we have 131 self-identified homeless students on campus. How will you inform this population of the FVP?

**VOUCHER IDEA:**

If vouchers are to be assigned to specific programs they should be colored coded and numbered from 1-100.

PROGRAM	COLOR	NUMBER
Associated Students	Blue	1-100
Guardian Scholars	Yellow	1-100
Black Collegian's	Green	1-100
Latino Center	Red	1-100
EOPS/CARE/Guardian Scholars/ CalWORKs	Orange	1-100 & 101-200
	Pink	1-100
	Purple	1-100
	White	1-100