

The electronic books and databases support the curricular needs of both traditional and distance learning students 24/7. The library offers embedded support for these resources via online chat, which is available 24/7 due to the College's consortia agreement with OCLC for "QuestionPoint."

The Library has recently subscribed to LibGuides, a web content management system, that allows librarians to create and edit web pages easily. LibGuides will allow students to find information 24/7. Some examples of the guides the librarians are currently working on include style guides, research topic guides, and course guides.

During the Library's open hours (69 hours/week), the reference desk is staffed by faculty librarians, who field questions in person, by phone and online via chat and email. They conduct one hour bibliographic instruction sessions for classes across the curriculum and topic-specific workshops. Throughout the day, the Library is in constant use by students and faculty and daily visits have steadily increased each year. The average daily gate count in 2013-2014 was 5300 visitors, with daily counts as high as 13,000.

Over the last six years, the College has continued to provide the Library with sufficient funding for the acquisition of materials; total expenditures for library materials for 2013- 2014 exceeded \$83,000. The Library's funding includes both college general funds and categorical funds.

The Library holds a permanent, non-voting seat on the Curriculum committee. In the course proposal process the librarian must "sign off" on and acknowledge the library needs for each new course before the course is presented to the committee. The course author is expected to communicate with the librarian and submit a list of suggested resources. The librarian reviews this list and typically suggests additional resources that would complement the current collection and support the new course under review. The comments and suggestions are retained in CurricUNET, the online course and curriculum management system used by the college. These processes will also be in effect for courses developed for the proposed baccalaureate degree program.

The Library has successfully supported the Associate degree program in Graphic Design. The Library will enhance the collection to support the proposed baccalaureate degree in Interaction Design.

#### K. Evidence that faculty qualifications are rigorous and appropriate in regard to:

1. Discipline expertise
2. Level of assignment (at least one degree level above the baccalaureate degree for faculty assigned to baccalaureate degree courses or equivalent)

Jamie Cavanaugh, tenured Associate Professor of Graphic Design at SMC, is providing discipline leadership for the baccalaureate program in Interaction Design, along with her tenured faculty colleagues David Javelosa, William Lancaster, and Design Technology Department Chair, Chris Fria. Adjunct faculty members will also participate in development of the program. Faculty who teach in the proposed Bachelor of Science degree will meet the qualifications for teaching at the baccalaureate level<sup>42</sup>. In design education, and Career Technical Education programs in general, industry experience

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<sup>42</sup> [Faculty Qualifications](#)

counts heavily in faculty qualifications. SMC's Graphic Design faculty possess rich industry experience and are already teaching courses included in the proposed curriculum. Many of the program's adjunct faculty are professionals currently working in the industry. Their presence enriches the learning environment for SMC design students and is an integral part of the Graphic Design program and the Design Technology Department. When the proposed baccalaureate program commences, the department plans to bring in additional industry professionals as adjunct faculty to build even greater connections between SMC students, local industry, and the IxD baccalaureate program to ensure that students are immersed in the latest concepts and approaches.