



**Joint Academic Senate**  
**Institutional Effectiveness Committee**  
Santa Monica College

**MINUTES**  
Monday, March 9, 2015  
HSS 261

**Members Present:** Christine Schultz (Chair), Hannah Lawler (Vice-Chair), Fariba Bolandhemat, Lesley Kawaguchi, Erica LeBlanc, Jenny Merlic, Eric Oifer

I. **Call to Order:** 1:34 pm

II. **Action Items**

a. Approved minutes of the last meeting: 12/8/14

III. **Reports:**

a. Institutional Effectiveness Dashboard: Progress & Achievement, Course Learning & Success, and Curriculum:

The committee discussed the data on the 2015 IE Dashboard and developed follow-up research questions. The committee also reviewed the institution-set standards and targets for the indicators that were discussed and determined them to be appropriate.

IV. **New Business**

a. Tracking Programs and Strategies for Continuous Quality Improvement (Erica LeBlanc):

The committee discussed the need to capture existing and new strategies and programs that contribute to institutional effectiveness and for the inventory to be integrated in the existing accreditation process.

b. ACCJC Annual SLO Report:

Hannah Lawler will put in last year's response to the SLO questions and send out to the committee for review.

V. **Old Business**

a. SLO Checklist status:

Department will use the checklist as an internal, informational guide for program review. Jenny Merlic suggested the addition of a new item on the checklist, asking departments to distinguish outcomes for upper-division and lower-division courses, when applicable

b. Degree and Certificate Learning Outcomes Reports

Examples of degree and certificate learning outcome reports were reviewed. The committee determined that the new method of calculating the outcome reports (rates based on courses enrolled by students who have completed the degree or certificate) were an improvement from the older reports that relied on rates based on all course enrollments.

c. Degree and Certificate-set Standards (ACCJC)

The committee will discuss this item at a future meeting.

**VI. Announcements**

**VII. Adjournment: 2:58 pm**