

## MATH PROFICIENCY ASSESSMENT (MPA)

All students who wish to earn an Associate degree must demonstrate proficiency in written communication and mathematics. Mathematics proficiency is demonstrated by:

1. Completing a minimum of an Intermediate Algebra course (equivalent to SMC's Math 18, 20, 32) taught at an accredited college; or by
2. Taking the SMC Mathematics Assessment and placing into Intermediate Algebra (Math 18, 20, 32) or higher; or by
3. Taking and passing the SMC Mathematics Proficiency Assessment (MPA) administered by the Assessment Center.

PLEASE NOTE: Students meeting the mathematics graduation requirement using the above option 2 or option 3 must also complete one course from the Associate Degree General Education Requirements Area 4B (Language and Rationality).

To take the Math Proficiency Assessment, a student must first complete a minimum of 30 units of classes that meet Associate degree requirements. The Assessment Center will verify this at the time the student goes to take the MPA by reviewing the number of completed cumulative units indicated on the student's SMC transcript. If a student has attended another college and will be using units from that college to meet the 30 unit requirement, it is the student's responsibility to inform the Assessment Center and provide us with a valid transcript. The Math Proficiency Assessment is given during normal testing hours on a first-come, first-served basis only. Students must present a valid photo ID and SMC student ID number to take the MPA. Please visit the Assessment Center webpage ([www.smc.edu/assessment](http://www.smc.edu/assessment)) for information on the Math Proficiency Assessment contents and a study guide.

**The Mathematics Proficiency Assessment may be retaken ONE time only**, after a waiting period of eight (8) weeks after the student first took the MPA. Additional retesting will **not** be provided under any circumstances. Students should be sure to review and prepare for the MPA.

## RETESTING POLICY

Students may retest in English, ESL, math, and chemistry after a waiting period of two (2) weeks from the date they first took the test. After that, they are permitted to retest once each calendar year, but only if they have **not** started taking courses in the relevant subject. Students who enroll in any of those courses will forfeit their chance to retest. For the Math Proficiency Assessment, students may retest ONE time only after a waiting period of eight (8) weeks. See the Math Proficiency Assessment (MPA) section above for details.

## EXPIRATION OF ASSESSMENT SCORES

**All assessment results are valid for a period of one calendar year.** Students should make sure they enroll in the courses their assessment results qualified them for **before** their assessment results expire. Once the results have expired, students will be blocked from enrolling in those courses and will need to retest.

## IDENTIFICATION CARD POLICY

A valid form of government-issued photo identification (e.g., a passport, driver license, military ID) is **REQUIRED** for testing. The Assessment Center also reserves the right to request a secondary form of ID. A student ID card may be used **ONLY** as a secondary form of identification. **PLEASE NOTE:** All acts of impersonation, attempted impersonation, and/or the use of fraudulent ID cards or passports will be reported to Campus Police and Student Judicial Affairs for review and adjudication. Campus Police will refer all such cases to the Santa Monica City Attorney's Office for criminal prosecution.

## Fees & Tuition

**IMPORTANT: All fees are subject to change without notice. Fees published in this catalog were current at the time the catalog went to press.**

The California residency status of students determines whether they are required to pay tuition *in addition to* enrollment and other fees. See the College Policies, Rules, and Regulations section of this catalog for details on residency.

### ENROLLMENT FEE

All students—both resident and nonresident—enrolling in credit or graded classes must pay a State-mandated enrollment fee of \$46 per unit (*subject to change without notice*). Students who are California residents may be exempt from paying enrollment fees and Health Services fees if they file a BOG Fee Waiver application with the Financial Aid Office and can document that they are recipients of CalWORKs/Temporary Assistance for Needy Families (TANF, formerly AFDC), Social Security Income (SSI) or General Relief (GR). For more information about fee waivers and their eligibility requirements, contact the Financial Aid Office before starting enrollment procedures.

### NONRESIDENT TUITION

Students classified as nonresidents must pay tuition *in addition to enrollment fees*. Tuition for students who are not classified as California residents is \$289 per semester unit. Tuition is \$265 per semester unit for other students classified as nonresidents eligible for AB 947 exemptions. **PLEASE NOTE:** All fees are subject to change without notice. For a breakdown of tuition and fees for a typical semester at SMC, see the International Students section above. For information about deadlines for paying all fees, the definition of legal residence, nonresident reclassification, or tuition refund policies, see the College Policies, Rules, and Regulations section of this catalog, check the SMC website ([www.smc.edu](http://www.smc.edu)), or contact the residence clerk in the Admissions Office. To find current deadline dates for paying all fees or receiving refunds, see your class schedule at the "Corsair Connect" link at the SMC website ([www.smc.edu](http://www.smc.edu)) or consult the College Policies section of the Schedule of Classes.

### STUDENT ID CARD, ACTIVITIES, & HEALTH SERVICES FEES

All students—both resident and nonresident—in credit or graded classes pay a \$51.50 fee during the Fall and Spring

semesters (\$48.50 during Winter and Summer sessions). The fee includes \$19 (\$16 in Winter and Summer) for Health Services, \$13 for the SMC student ID card, and \$19.50 for Associated Students Activities fee. The Health Services fee is mandatory. The fees for the SMC student ID card and for Associated Students Activities are optional, but both provide special benefits.

The SMC student ID card is a photo ID that offers a convenient way to speed up checking out books and materials from the Library and the campus tutoring labs and learning resource centers. Students who pay all of the fees (including Associated Students Activities) can ride “Any Line, Any Time” for FREE on the Big Blue Bus by “activating” their student ID card at the Bursar’s Office, Admissions Office, and other campus locations (check the Schedule of Classes for specific details).

The Associated Students (AS) Activities fee supports more than 60 student clubs, along with student scholarships, a number of special events at SMC, and a variety of other activities that foster academic achievement, social interaction, and community involvement. The AS Activities fee also provides discounts on tickets purchased at the SMC Events office for selected movies, theme parks, and music, dance, and theater performances. Students who do not wish to pay the fees for the SMC student ID card and/or Associated Students Activities should see the Admissions Office at time of enrollment.

## ON-CAMPUS & SATELLITE CAMPUS PARKING DECALS

To use the on-campus parking facilities at SMC’s main campus, a student is required to purchase a parking decal. Funds from parking decal fees are used to maintain and improve the parking facilities. Parking decal fees vary according to the time of year, and discounts are available for students who receive a BOG A Fee Waiver because they or their family receive benefits under CalWORKs/Temporary Aid to Needy Families (TANF) or SSI/SSP (Supplemental Security Income) or General Assistance/General Relief.

Parking at an SMC satellite campus—Airport Arts, Bundy, or the Performing Arts Center (note that the Academy of Entertainment & Technology is closed for construction)—is FREE for students attending classes there, but requires a decal.

Parking at the satellite campuses and the shuttle lot is FREE for SMC students, but requires a decal. Student parking decals are NOT valid for faculty/staff parking areas.

Inter-campus shuttle service is FREE. In addition, SMC students who have paid their fees and “activated” their current student ID card can ride ANY Big Blue Bus ANY time for FREE!

Please see the information at [www.smc.edu/transportation](http://www.smc.edu/transportation) or consult the Schedule of Classes for up-to-date information on parking decal requirements and fees, instructions on how to obtain a parking decal in person or online, inter-campus shuttle information, and links to commuter bus schedules and route maps.

## REFUNDS

For specific details about refunds of enrollment, tuition, or other fees (including fees for on-campus parking decals), please see the College Policies, Rules, and Regulations section of this catalog. For current refund deadline dates, go to the “Corsair

Connect” link at the SMC website ([www.smc.edu](http://www.smc.edu)) and see the class schedule, or consult the College Policies section of the Schedule of Classes.

# Matriculation

## MATRICULATION PHILOSOPHY

For the typical student at Santa Monica College, education represents a serious commitment of personal time and energy. To help students pursue their education goals and dreams, the College has a planned education process called “matriculation.” All students are encouraged to go through the matriculation process, which includes orientation, educational assessment, and academic counseling to design a program of courses that meets their education goals. Matriculation is an ongoing process that helps students attain success and achieve their education goals. Regardless of their matriculation status, all students must complete the admission process.

## MATRICULANT STATUS

Students who are taking courses leading to degrees or certificates, or who intend to transfer to a four-year college or university, or who wish to participate in orientation or take advantage of the benefits of academic counseling, should apply to SMC as a matriculant and take part in the matriculation process. Students may, however, opt to defer their matriculation process until the semester before they enroll for their 16th unit of credit.

## Matriculant

After filing an application for admission to SMC, all students are required to participate in all parts of the matriculation process unless specifically exempted from particular components. Students who fail to complete required components will have their enrollment placed on hold or will lose their enrollment priority until the components have been completed. The matriculation components consist of assessment and placement, orientation, counseling (which includes counseling, advising, and other education planning services and education plan development), and a variety of follow-up services for at-risk students.

Students filing as matriculants must:

1. Complete the assessment for math and English or ESL, and if they wish to enroll directly in Chemistry 11, Chemistry 12, Anatomy 1, Biology 21/22/23, Microbiology 1, or Physiology 3, complete the relevant challenge exam or prerequisite course(s);
2. Complete the orientation program provided online at [www.smc.edu/orient](http://www.smc.edu/orient) to become familiar with the College and its programs;
3. Arrange for transcripts of previous college work (or high school transcript if they have no previous college work) to be sent to the Admissions Office; and
4. Receive academic counseling about class selections and create an education plan prior to enrollment.

Students must complete these procedures before they will be permitted to enroll in classes, and are encouraged to make