



ARTICLE 6200: BUSINESS OPERATIONS

BP 6255 Delegation to Enter Into and Amend Contracts

The Superintendent/President is authorized by the Board of Trustees to:

- a. Contract for goods, services, equipment and rental of facilities, and accept grants as authorized by statutes for amounts of \$50,000 or less.
- b. Amend any contractual arrangement provided that changing the rate, period of time for the contract, and/or any other contractual term or condition does not result in a total expenditure of funds that would exceed \$50,000.
- c. Agree to binding arbitration if the Superintendent/President determines that it is an appropriate business decision to do so.
- d. All actions will be subject to Board approval and will be presented to the Board in summary format on a monthly basis for ratification.

Signatures on contracts are limited to those designated by the Superintendent/President and included on the annual Authorized Signature Resolution on file in the Los Angeles County Office of Education. The Board of Trustees will periodically review this policy.

Reference: Education Code Sections 81655, 81656
Public Contract Code Section 20651

Approved: 9/7/08

BP 6260 Business Diversity

The Santa Monica Community College District is committed to increasing the participation of minority-owned business enterprises (MBE) and women-owned business enterprises (WBE) in the procurement activities of the college.

BP 6265 Food Services

The District will provide adequate food services facilities to faculty, staff and students by authorizing the administration to contract with independent vendors to provide such services.

BP 6270 Bookstore

The District owns and operates the college bookstore and maintains provisions for the following in accordance with administrative regulations:

- Sales
- Refunds
- Returns
- Book Buy Back
- Acceptance of checks and credit cards as legal tender
- Lost and stolen books

Reviewed and Adopted: 8/7/2000