



Associate Faculty Orientation and Development
Saturday, August 21, 2010

At College of the Redwoods, associate faculty are recognized as playing a critically important role in providing quality education for our students. As associate faculty you are encouraged to participate in this comprehensive orientation program. Orientation activities will be held at the Eureka Downtown instructional site, 605 K Street, Room 111 (6th & K).

This program offers an opportunity to review services available to you and your students, as well as network with your colleagues. 4 hours can be counted toward your flex requirements (Associate Faculty are required to participate in 45 minutes of professional development for each contract TLU). A \$50.00 stipend will be available to all associate faculty participants.

Please email Crislyn Parker (x4109 or Crislyn-Parker@redwoods.edu) to RSVP by Wednesday, August 18.

EDTN Room 110 and 111

8:15 am—8:30 am **Coffee and Pastries, Mix and Mingle**

EDTN Room 111

8:30 am—8:40 am **Welcome and Introductions** **Dr. Utpal Goswami**
Vice President of Instruction

8:40 am—8:50 am **What Your Division Administrative Office** **Crislyn Parker for AOA's**
Assistants Think You Need to Know

This session is facilitated by our experienced division office administrative assistants to provide both new and experienced associate faculty with essential information for a smooth semester.

8:50 – 9:10 am **DSPS Overview** **Trish Blair**

9:10 - 9:30 am **Student Services for You and Your Students** **Kathy Goodlive**
Cheryl Tucker

Student services professionals will provide an overview of various services available to you and your students: Financial Aid, FERPA, rosters, tutoring, library, and student conduct.

9:30—9:45 am **Need to Know from Human Resources** **Connie Carlson,**
Teresa Daigneault

Human resources professionals will provide information on issues such as sick leave, salary placement, benefits, payroll, contractual rights, evaluations, student injuries, mandated reporting, and other human resource issues.

9:45 – 10:00 **Technology Overview** **Maggie Lynch**
Geoff Cain

A brief overview of the technologies offered at CR and any technology updates.

10:00 – 10:15 **Assessment Overview** **Justine Shaw**

Assessment plays a large role in California Community Colleges and this should provide you a broad scope of what is expected from our associate faculty and information on upcoming assessment activities.

10:15 – 10:30 **Break**

10:30 – 10:40 **Flex Overview** **Crislyn Parker**

A brief overview of the flex program: what is expected and when.

10:40 – 12:30 **Classroom Assessment Techniques (CAT)** **Geisce Ly**
Instructor-based Best Practices in Teaching

Some easy techniques an instructor can use to assess how students are receiving materials and instruction

12:30 **Adjourn**

Associate Faculty Orientation



Please print and sign your name below if you are not on the list. Thank you!

RSVP List: alpha

SIGN-IN

<i>Last Name</i>	<i>First Name</i>	<i>Signature</i>
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1 ?	Jane	
2 Anderson	Sid	<i>Sid Anderson</i>
3 Beaupre	Colette	<i>Colette M Beaupre</i>
4 Blakemore	Leigh	
5 Bolton	Alastair	<i>AB</i>
6 Chambers	Jennifer	
7 Coyne	Nicole	<i>N. Coyne</i>
8 DeGagne	Rebecca	<i>R. DeGagne</i>
9 Dibrell-Scaglione	Holly	<i>Holly Scaglione</i>
10 Dobie	Susan	<i>Susan El Dorado</i>
11 Felter	Bob	<i>Bob Felter</i>
12 Gaberel	Lanaya	
13 Gai	Stephanie	<i>Stephanie Gai</i>
14 Geck	Paul	
15 Gilbert	Susan	<i>Susan Gilbert</i>
16 Gill	Levi	<i>W. Levi Gill</i>
17 Giovannetti	Reno	<i>Reno Giovannetti</i>
18 Hall	Elizabeth	<i>Elizabeth Hall</i>
19 Haman	Sarah	<i>Sarah Haman</i>
20 Hansen	Michael	<i>Michael P. Hansen</i>
21 Harrow	Diane	
22 Leimer	Jesse	<i>Jesse Leimer</i>
23 Netzow	Pamela	<i>Pamela Netzow</i>
24 Plambeck	Virginia	
25 Quiggle	Stephen	
26 Riggs	Wendy	<i>Wendy Riggs</i>
27 Rode	Allen	<i>Allen Rode</i>
28 Savage	Sam	

Associate Faculty Orientation

	<i>Last Name</i>	<i>First Name</i>	<i>Signature</i>
29	Scales	Linda	Linda Scales
30	Schroeder	Roxann	Roxann Schroeder
31	Seeman	Suzanne	Suzanne Seeman
32	Silva	Irma	
33	Soderstrom	Mark	Mark Soderstrom
34	Stokes	Floyd	Floyd Stokes
35	Tiazza	Tony	
36	Townsend-Schmitt	Lisa	Lisa Townsend-Schmitt
37	Vanderhork	Montel	
38	Wade	Nezzie	
39	Walker	Steve	
40	Wilson	David	David Wilson
41	Wolfsen	Laura	
42	Metz	Roxanne	Roxanne Metz
43	Marin	Brad	Brad Marin
44	Kyaw	The The	The The Kyaw
45	FRIEDMAN	JOE	Joe Friedman
46	Goodlive	Kathy	Kathy Goodlive
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Parker, Crislyn

From: Parker, Crislyn
Sent: Friday, August 13, 2010 3:06 PM
To: All - Faculty; All - Associate Faculty
Subject: 8/26/10 1pm Workshop- from Crislyn on behalf of Justine Shaw- Liberal Arts Degrees Program Level Assessment

Importance: High

Attachments: Assoc in LA (complete rev.).doc; AA Liberal Arts Outcomes.pdf

from Crislyn Parker on behalf of Justine Shaw

CR faculty-

On Thursday, August 26 from 1-4pm in AT103/104, I will be facilitating a workshop focused upon the assessment of the Liberal Arts degrees. The workshop will begin with a brief summary and discussion of the GE Comprehensive Program Review survey, led by Rachel Anderson. Following this, I'll describe the process of mapping out program-level outcomes for the Liberal Arts degrees. Then, faculty will divide into degree-based work groups to carry out this mapping, decide upon which outcomes will be assessed this academic year, and formulate concrete plans for conducting the assessments. Since this is a relatively rare time block when faculty can come together to get this important work done, I hope that everyone can attend. Associate faculty are welcome to contribute. Those not able to come in person can call in using **CCC confer (details below)**.

In other assessment news...if you're interested in learning more about assessment at any time, a small collection of assessment books has been purchased for the main Eureka campus, as well as the Del Norte and Mendocino campuses. I put the Eureka books on reserve already; they're available at the main/ reserve library desk, with their "class" listed as "assessment committee". They may be checked out for up to two weeks. I'm planning to visit the Del Norte and Mendocino campuses this fall also and will bring along books for those campuses, making some sort of similar arrangements for their availability.

Faculty needing to travel to/ from other campuses to carry out assessment-related work should contact me with an estimate of what the travel costs will be. We have a limited budget for assessment this academic year, but I'm planning to devote it to this sort of travel. Please help me track costs by getting my approval before the travel, so that we're able to stretch the funds to as many disciplines as possible and have some funds left for the spring.

Justine M. Shaw, Ph.D.
 Professor of Anthropology
 College of the Redwoods
 7351 Tompkins Hill Road
 Eureka, CA 95501-9300
 T - (707) 476-4322
 F - (707) 476-4430

CALL CONFER - PARTICIPANT INVITATION.

Date	Start time	End time	Duration
8/26/2010	1:00 PM	4:00 PM	180

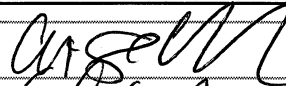
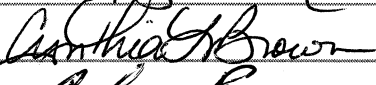



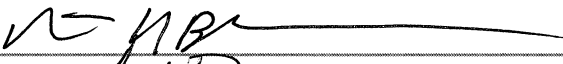



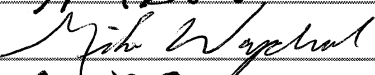
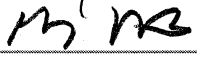
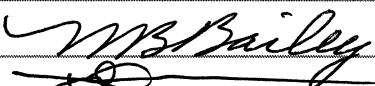
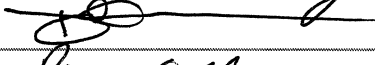





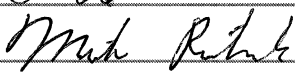
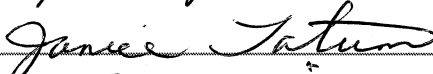
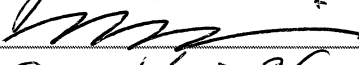
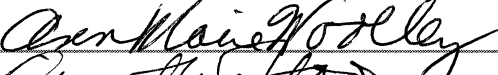
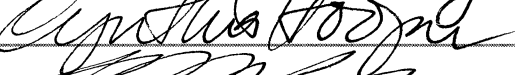

PARTICIPANT DETAILS

> Dial your telephone conference line: (888) 886-3951

8/26/2010

SIGN-IN

F
(Faculty)

	Last Name	First Name	Signature	A/F (Assoc. Fac)
1	Kramer	Erik		F
2	Brown	Cynthia		AF
3	Romero	Chris		F
4	Gleaze	Marla		F
5	Mayer	Kerry		F
6	Blakemore	Peter		F
7	BROWN	STEVE		F
8	Johnson	Clyde		F
9	Sokolow	Gary		F
10	Woychak	Mike		F
11	POTAMIANOS	GEORGE		F
12	Bailey	Michael		AF
13	MAHER	DANA		F
14	Erenake	Ryan		F
15	Martinez	Kristie		A/F
16	Farrar	Roberta		F
17	Hidy	Paul		F
18	Wolton	Sally		AF
19	Richards	Mike		F
20	Tatum	Jarice		F
21	Dennis	Mike		F
22	Woolley	Ann Marie		F
23	Hooper	Cynthia		F
24	Shaw	Justine		F
25				
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Assessment Workshops - Mondocino

- 10-noon

Martha Racine
Toby Green
Peter Suczak

- 3:30-5:30

GREG GRANTHAM
CHRIS PANZA
Ana Loreto Rojas

Del Norte

9/27/10

MIKE HACKETT

9/27

Philip Mancus

Del Norte 9/28

Jesse Leimer

9/27/10

Brie waters

9/28/10

Carol Mathews

9/28

~~Mark~~ Mark Renner

9/28

Assessment Workshops - Mondocino

- 10-noon

Martha Racine
Toby Green
Peter Syczek

- 3:30-5:30

GREG GRANTHAM
CHRIS PANZA
Ana Loreto Rojas

Assessment Workshops 2/23

Judie Hinman
Justine Shaw

Tomy Sartori 2/25

Dana Maher 2/25
(I was here)

Shannon Sullivan 2/25.

Justine Shaw

Barry 2/25

Assessment Workshop 3/9/11

Paul Hidy

Automotive

Dave Bazard

Earth Science

Assessment Workshop 3/6
3-5p

Qua Maria R. de Mease

Assessment Workshop 3/25
9-11am

Lugh Blakemore

Michelle Haggerty

Sydney Kaufholz

Erin Ruben

STEVE BROWN

Paul Hidy

Mike Richards

TED SCODDER

Mike Dennis

Marla Gleave

- Tony Puzze

- Barbara Jeffari

Danny Walker

CHRIS GAINES