



# College of the Redwoods

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## Institutional Effectiveness Committee—Purpose and Membership

The purpose of the Institutional Effectiveness Committee is to ensure the implementation and ongoing assessment of the institutional planning process, that the decisions made to improve the college are data driven and are institutional—the plans are developed primarily by the needs identified in the Program Review, and that the college is moving forward in meeting ACCJC/WASC requirements as "essential in carrying out the integrated broad based planning process required by ACCJC that leads to good decision making, planned budgeting, and a system that works toward institutional effectiveness." The IEC accomplishes its purpose by:

1. Ensuring the integration of the planning process, including, but not limited to a coordinated, institutional approach in addressing college priorities and the interrelationship among institutional plans;
2. Providing the accountability needed to ensure continued efficacy to the college planning processes (strategic and operational) and review processes;
3. Monitoring and adjusting the ongoing planning process so that it meets the college's needs;
4. Providing assessment of the integration of the resource allocation process and the Strategic and annual plans (budget, staff development, staffing, etc);
5. Establishing semiannual communication with the campus community regarding the institutional planning process and gaining input from the college community regarding planning issues;
6. Supporting the ongoing development and implementation of outcomes assessment cycle; and
7. Providing an annual assessment of the effectiveness of the various planning communities and the institutional planning process to the College Council.

### Areas of Responsibility

The IEC reflects a college-wide perspective and focuses on the college's planning processes. In this regard, the IEC integrates, coordinate, validates, and communicates its planning and processes with the other college governance committees and the operational units of the College. Additionally the IEC:

- Serves as a reservoir of planning knowledge and processes;
- Reviews the planning processes and products of the college to ensure they are integrated and coordinated with the elements of district strategic plans; and
- Works with the Assessment Committee to ensure that outcomes assessment is integrated with the College's planning processes.

The Committee will use a consensus decision-making process in the development of its recommendations. Recommendations developed by the Committee are forwarded to the President and the College Council for dissemination and discussion by the constituencies and the college community at large.

### Committee Membership (10 members)

- Three Co-chairs of the IPMC—Dan Calderwood, Bruce Wagner, and Maggie White
- One Member of Management Council: Roxanne Metz
- One Member of CSEA: Sally Frazier
- One Member of ASCR: Vacant
- Two faculty—to be determined
- One Dean—Anita Janis
- Chair Rotational among Vice Presidents—Keith Snow-Flamer
- Director of Institutional Research (ex officio)

